

GREEN TOWNSHIP COMMITTEE
MAY 9, 2016

CALL TO ORDER

Mayor Phillips called the May 9, 2016, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE was administered by Mrs. Linda Peralta, Township Clerk/Administrator, to Miss Lauren Foley, Acting Township Clerk/Administrator

OATH OF OFFICES were administered by Acting Township Clerk/Administrator, Miss Lauren Foley to Acting Members of the Governing Body and Acting Officials of the Township

ACTING MAYOR ANGELA MELILLO read the following notice: Adequate notice of this public meeting has been made in accordance with the Open Public Meetings Act of 1975 inasmuch as a notice has been published in the New Jersey Herald, transmitted to the Star Ledger and posted at the Municipal Building, 150 Kennedy Road, Tranquility, NJ.

ROLL CALL: Present: Mr. Chirip, Mr. Conkling, Mr. Qarmout and Mrs. Phillips

Absent: Mr. Kurzeja

Mr. Chirip motioned to excuse Mr. Kurzeja

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			

ROLL CALL OF ACTING OFFICIALS: Present: Mr. Flores, Miss Melillo, Mr. Stone and Miss Wojcik

Also Present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Rich Stein; Municipal Department Head, Mr. Watson Perigo, and Deputy Clerk, Mrs. Patty DeClesis

ACTING DEPUTY MAYOR ALEX STONE read the following: All items listed on this Consent Agenda are considered to be routine by the Members of the Township Committee and will be enacted on by one motion. There will be no separate discussion of these items unless a Committee Member or Citizen so requests in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

CONSENT AGENDA:

- a. Minutes ready for approval – April 25, 2016, regular and executive session minutes

Motion: Mr. Flores

Seconded: Miss Wojcik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

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OLD BUSINESS:

- a. Ordinance 2016-05** – Capital Ordinance Appropriating the Sum of \$150,000.00 for the Purchase of a 2017 Model Year Truck with Dump Body, Plow and Spreader

Acting Mayor Melillo opened the meeting for public comments.

There being no public comments, Mr. Stone motioned to close public hearing and adopt the ordinance.

Seconded: Mr. Flores

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

- b. Ordinance 2016-06** – Fixing Salary Ranges for Officers and Employees of the Township of Green
- Acting Mayor Melillo opened the meeting for public comments.

There being no public comments, Mr. Stone motioned to close public hearing and adopt the ordinance.

Seconded: Mr. Flores

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

NEW BUSINESS:

- a. Resolution 2016-71** – Bills List (04/21/2016 to 05/04/2016)

Motion: Miss Wojcik

Seconded: Mr. Stone

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

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b. Resolution 2016-72 – Annual Salaries for Officers and Employees

Motion: Mr. Flores
Seconded: Mr. Stone
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

CERTIFICATES OF APPRECIATION AND RECOGNITION:

Clean Communities Program 2016 - Presentation of Certificates of Appreciation - Acting Committee Member Danny Flores and Acting Committee Member Alix Wojcik presented certificates to participating organizations in the 2016 Clean Communities Program. Mayor Phillips thanked all the organizations for their participation in Clean Communities Day.

CORRESPONDENCE: Acting Township Clerk/Administrator Lauren Foley noted that all correspondence is for informational purposes only, there are no action items.

REPORTS FROM THE ACTING OFFICIALS:

The Acting Officials per the following list individually read a report regarding what they had learned during the day. The reports are attached to and made a part of these minutes.

Acting Mayor Phillips	Angela Melillo
Acting Deputy Mayor Chirip	Alex Stone
Acting Township Committee Member Conkling	Danny Flores
Acting Township Committee Member Kurzeja	
Acting Township Committee Member Qarmout	Alix Wojcik
Acting Township Clerk/Administrator	Lauren Foley / Nick Dobroskok / Ryan Sesera
Acting Deputy Clerk	Alyssa Murphy / Taegan Murray
Acting Municipal Department Head	Tyler Reed
Acting Recreation Chair	Michelle Ruch* / Christian Hastie
Acting Treasurer/CMFO	Melaina Scuralli
Acting Tax Collector	Natalie Dobroskok / Ryan Rittie
Acting Tax Assessor	Matt Moncho
Acting Open Space Chair/Emergency Services	Kevin O’Gorman / Bailey Delahanty
Acting Construction Secretary	Isobel Costello
Acting Receptionist/Finance Assistant/Zoning	John Dobroskok
Acting Zoning Official	Anne Mohan
Acting Green Township Fire Assistant Chief	Drew Wanamaker

*Not in attendance

MATTERS FROM THE ACTING GOVERNING BODY: There were no matters to be discussed from the acting governing body members.

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MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR: None

RESOLUTION 2016-73 – Student Government Day - from Acting Officials read by Acting Mayor Angela Melillo and Acting Deputy Mayor Alex Stone. The Acting Committee members signed the Resolution and the Acting Clerk signed and sealed the Resolution.

Motion: Miss Wojcik

Seconded: Mr. Flores

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			
Mr. Flores	X			
Mr. Stone	X			
Miss Wojcik	X			
Miss Melillo	X			

PRESENTATIONS OF CERTIFICATES OF APPRECIATION AND RECOGNITION:

Mayor Phillips and Deputy Mayor Chirip awarded each participating student with a certificate of recognition.

PUBLIC COMMENTS AND/OR QUESTIONS:

Mr. Michael Wojcik, 254 Pequest Road, thanked the Committee for this really wonderful event. The kids seemed to have a great time and learned a lot about our local government. Mr. Wojcik thanked the Township for hosting this event.

Mr. Tyler Reed, 8th grade student, found Student Government Day to be really fun. He found out a lot of things that he did not know about the township while on the bus tour, especially about the Indians and about the artifacts

There being no further comments, Acting Mayor Angela Melillo closed public comments.

MAYOR PHILLIPS ANNOUNCED THE CONCLUSION OF THE STUDENT GOVERNMENT DAY PORTION OF MEETING – Mayor Phillips thanked the students for coming and hopes that they enjoyed the day and will walk out with a few pieces of information that they did not know previously. Mayor Phillips thanked the parents for giving the Township the opportunity to share the day with their children. It is a wonderful experience.

(brief break at 7:39 p.m.)

Mayor Phillips called the meeting back to order at 7:48 p.m.

DISCUSSIONS:

- a. Access Off of Municipal Road for the Property at 28B Municipal Road – Mrs. Peralta stated that the applicants, Mr. and Mrs. Eisenmenger are present in the audience. They are in the process of applying to the Land Use Board to put in a large garage on their property at the end of Municipal Road. This has always been referred to as Municipal Road, however it is not actually a road. The applicants are seeking an easement from the town in order to access their home. The Land Use Board informed the applicants that they need an easement from the Township. Mr. Stein distributed a copy of the survey which was done by the Township Engineer, Mr. John Miller. Mr. Stein explained there is access but not via a public street or a recorded easement or right of way to their home. Under the municipal land use law, every property has to front on an approved street or obtain a variance to build on an unapproved street. The applicants have neither. Mr. Stein further explained that if the Township were to sell the property, they would have to create an easement over the property to allow ingress and egress to the two homes on the Municipal

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Road property. An alternative would be to dedicate a portion of Municipal Road property as a public street. An Ordinance would be adopted to make it an official approved street in Green Township. The Engineer would provide a description to provide access to the applicant's home. The Committee discussed the options and after a brief discussion, they support creating Municipal Road as a public road.

Motion: Mr. Qarmout

Seconded: Mr. Conkling

Discussion: Mr. Stein stated the next step would be the Engineer would come up with a meets and bounds description of how much of the property would become a road. The Committee would need to adopt an Ordinance. Mrs. Peralta asked if the Ordinance can be introduced at the next Township Committee in May, have the Land Use Board approve at their June meeting, then adopt the Ordinance at the June Township Committee meeting. Mr. Stein concurred.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			

- b. **Buildings or Structures, Repair or Demolition of (Draft Ordinance)** – At the last meeting, the Committee asked Mr. Stein to change the language in Section 3 of the draft ordinance. Mr. Stein clarified this section to make it clear that the items that could be used to determine that a building is unfit would depend on the type of building its intended use. Mr. Bader still has some reservations and asked if the ordinance can be modified to meet what the Township wants. Mr. Stein explained that he would need to review the Statute to answer. This discussion will continue at the next Committee meeting.
- c. **Old Firehouse (Greenell Post Office)** – At the last meeting, the Committee requested a copy of the Greendell Post Office lease, which was provided. The lease expires in 2018. The Committee continued discussions on what to do with the property. Since Mr. Qarmout is new to the Committee and unfamiliar with the property, Mr. Conkling suggested that he and Mr. Qarmout tour the property to get a better understanding. This discussion will continue at the next Committee meeting.
- d. **2015 Audit Report** – Mrs. Peralta stated that the Township Auditor recommends that one specific individual, a general cashier, be responsible for taking in all monies for the Township. The CFO, Mrs. Linda Padula has formulated the management response to these recommendations that the Township will take care of all of the audit findings this year.

MATTERS FROM THE GOVERNING BODY: Mr. Conkling stated that he and Mr. Qarmout met with an alarm company specialist and reviewed a variety of ideas for security for the building. The most practical ideas is to install a glass door just past the receptionist's window. A visitor would check in and get buzzed in to the appropriate office. Employees would diligently keep this door and the lunchroom door locked. Mrs. Peralta distributed the notes from one of the alarm company specialists. The fire alarm must be replaced. The Committee agreed to move forward.

Mr. Qarmout enjoyed his first Student Government Day. It was an excellent experience and he enjoyed the tour.

MATTERS FROM THE TOWNSHIP ATTORNEY:

- a. **Tranquility Lake Bridge – Update** – Mr. Stein followed up with the Township Engineer, Mr. John Miller. The bid specifications provided for a ten year warrantee on the steel, however the warrantee cannot be found in the records. Mr. Miller is in the process of trying to obtain a copy of the warrantee from the successor company.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo contacted Andover Pump regarding the water wells at Trinca Airport. They will not look at the wells unless we have the well permit. Mr. Stein will contact the County Health Department to determine if the well permit is in their records.

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Mrs. Peralta received two estimates for advanced field treatment mechanical and advanced infield clay management from Total Lawn Care and The Viersma Company. At this time, Mr. Qarmout recused himself from the discussion due to a personal relationship with the Viersma family. After a discussion, the Committee determined that it is too late to do the clay infield for this year. The advanced field treatment mechanical can be done in the late summer early fall, therefore the Committee decided to continue this discussion at the June or July meeting.

Mrs. Peralta received two estimates for power washing the Municipal Building along with some general repairs to the outside of the building. Mrs. Peralta noted that \$6,000.00 was encumbered last year, and the remaining \$1,100.00 is in the budget to cover the cost.

Mr. Conkling motioned to accept the quote from A General Painting and Services, Inc. and move forward.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			

PUBLIC COMMENTS AND/OR QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURN:

Mr. Chirip motioned to adjourn at 8:50 p.m.

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja				X
Mr. Qarmout	X			
Mrs. Phillips	X			

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Linda Peralta, RMC
Clerk/Administrator

5/23/2016
Date Approved

**TOWNSHIP OF GREEN
ORDINANCE 2016-05**

**CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$150,000.00
FOR THE PURCHASE OF A 2017 MODEL YEAR TRUCK WITH
DUMP BODY, PLOW AND SPREADER**

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of One Hundred Fifty Thousand Dollars (\$150,000.00) presently located in the General Capital Fund is hereby appropriated for the purchase of new equipment for the Township as follows:

**2017 Model Year Truck with Dump
Body, Plow and Spreader**

Capital Fund - Purchase of DPW Trucks	\$75,000.00
Capital Fund - Fund Balance	\$75,000.00
Total:	\$150,000.00

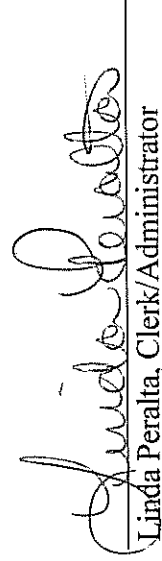
SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Green may lawfully make as a capital purchase.
- 2) The period of usefulness of the equipment described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

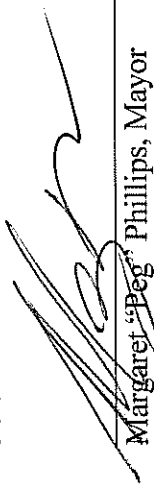
SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This Capital Ordinance shall take effect ten (10) days after the publication thereof after final adoption.

ATTEST:


Linda Peralta, Clerk/Administrator

TOWNSHIP OF GREEN
COUNTY OF SUSSEX


Margaret "Peg" Phillips, Mayor

Record of Vote – Adoption:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	15 th ✓			
Mr. Conkling	2 nd ✓			
Mr. Kurzeja				✓
Mr. Qarmout	✓			
Mrs. Phillips	✓			

INTRODUCED: April 25, 2016 ADVERTISED INTRODUCTION: April 28, 2016
PUBLIC HEARING: May 9, 2016 ADOPTED: May 9, 2016
ADVERTISED ADOPTION: May 10, 2016

ORDINANCE NO. 2016-06

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF
THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW
JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2016, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Township Committee Person	\$ -0-	\$ 2,000.
Mayor, Township Committee	-0-	2,500.
Administrator	5,000.	25,000.
Municipal Clerk/Registrar	45,000.	70,000.
Assessment Search Officer (incl w/Clerk above)	0.	0.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	50,000.
Receptionist	7,500.	35,000.
Clerk/Typist (in support of any one or combination of Committee, Department, Processing, Finance)	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	80,000.
Tax Assessor	25,000.	50,000.
Certified Property Lists	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	45,000.
Court Treasurer	1,000.	5,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	85,000.
Airport Manager	5,000.	7,500.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000	20,000.
Emergency Management Coordinator	0.	5,000.
Recycling Coordinator	1,000.	3,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM HOURLY</u>	<u>MAXIMUM HOURLY</u>
Supervisor Roads	\$ 15.00	\$ 50.00
Road Foreman	12.00	40.00
Senior Road Repairer	12.00	35.00
Road Repairer	8.38	35.00
Laborer	8.38	20.00
Mechanic/Road Repairer	12.00	40.00
Road Dept. – Shift Differential	2.00	5.00
Park Attendant	30.00	75.00
Building Maintenance Worker/Messenger	8.38	25.00
Clerk/Typist (in support of any one or combination of Committee, Department, Processing, Finance)	8.38	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee	8.38	30.00
Zoning Officer	10.00	35.00
Seasonal/Road Repairer	10.00	30.00
Seasonal/Truck Driver	10.00	30.00
Recreation Director	8.38	25.00
Seasonal/Recreation Sr. Counselors	.00	15.00
Seasonal/Recreation Jr. Counselors	.00	15.00
Seasonal/Lawn Maintenance	8.38	20.00
Seasonal/Recreation Property Maintenance	8.38	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Grant Administrator (stipend)	500	3,000
Certified Recycling Coordinator (stipend)	500	5,000
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator(per year stipend)	.00	5,000.
Emergency Management Coordinator (per diem during Mayor declared emergency)	.00	250.00
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.00

Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Special Project (per project)	300	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

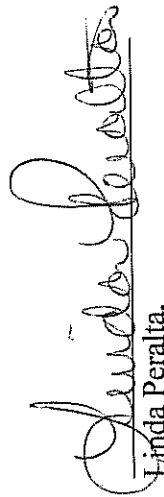
Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

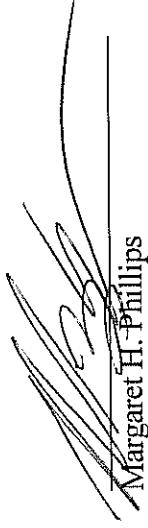
Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:


Linda Peralta,
Township Clerk

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX


Margaret H. Phillips
Mayor, Green Township

Record of Vote – Adoption:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	1st ✓			
Mr. Conkling	2nd ✓			
Mr. Kurzeja				✓
Mr. Qarmout	✓			
Mrs. Phillips	✓			

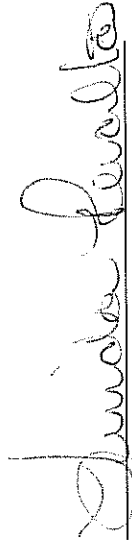
INTRODUCED: April 25, 2016 ADVERTISED INTRODUCTION: April 28, 2016
PUBLIC HEARING: May 9, 2016 ADOPTED: May 9, 2016
ADVERTISED ADOPTION: May 10, 2016

RESOLUTION 2016-71
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 04/21/2016 to 05/04/2016 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: May 9, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on May 9, 2016.


Linda Peralta, Township Clerk

cc: Linda Padula, CFO

Vote on Resolution:

	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Chirip	2nd ✓			
Mr. Conkling	✓			
Mr. Kurzeja				✓
Mr. Qarmout	1st ✓			
Mrs. Phillips	✓			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/09/2016 For bills from 04/21/2016 to 05/04/2016

Check#	Vendor	Description	Payment	Check Total
J336	1591 - A Better Design Interiors	PO 11844 Vertical Blind tack for downstairs	1,900.00	1,900.00
6337	167 - Allamuchy-Green First Aid Squad	PO 11820 Clean Communities Day-	375.00	375.00
6338	528 - Allied Oil Company, LLC	PO 11607 2016 Gasoline	289.23	
		PO 11627 Diesel Delivery 2016	403.43	692.66
6339	33 - AVEET	PO 11846 March Telephone - Long Distance	59.87	59.87
6340	175 - Boy Scouts Troop #184	PO 11815 Clean Communities Day	375.00	375.00
6341	1228 - Chelbus Cleaning Co., Inc.	PO 11577 2016 Cleaning Services	215.00	215.00
6342	1820 - Commercial Construction Management	PO 11541 Roof, Gutters and leaders for Munic	987.68	
		PO 11541 Roof, Gutters and leaders for Munic	1,650.00	2,637.68
6343	170 - Cub Scout Pack 184	PO 11811 Clean Communities Day	375.00	375.00
6344	1840 - Enzo's Pizzaria	PO 11847 Pizza for Student Gov't Day	125.00	125.00
6345	956 - Fire Fighters Equipment Co, Inc	PO 11834 Reflective marker for DPW	87.00	87.00
6346	1357 - Freelinghuysen Township	PO 11657 Emergency Management Coordinator -	550.00	550.00
6347	40 - Gann Law Books	PO 11769 2016 Edition Zoing & Land Use	125.00	125.00
6348	1055 - Girl Scout Troop #1070	PO 11827 Clean Communities Day	375.00	375.00
6349	1782 - Girl Scout Daisy Troop 96153	PO 11831 Clean Communities Day	375.00	375.00
6350	1838 - Girl Scout Troop 96308	PO 11833 Clean Communities day	375.00	375.00
6351	1785 - Girl Scout Troop #4542	PO 11822 Clean Communities Day	375.00	375.00
6352	406 - Girl Scout Troop 1004	PO 11830 Clean Communities Day	375.00	375.00
6353	1717 - Girl Scout Troop 4082	PO 11829 clean communities Day	375.00	375.00
6354	1719 - Girl Scout Troop 5004	PO 11821 Clean Communities Day	375.00	375.00
6355	1654 - Girl Scout Troop 5015	PO 11828 Clean Communities Day	375.00	375.00
6356	1652 - Girl Scout Troop 5725	PO 11832 Clean Communities Day	375.00	375.00
6357	1570 - Girls Scout Troop 930	PO 11823 Clean Communities Day	375.00	375.00
6358	1398 - Green Hills School - 5th Grade	PO 11824 Clean Communities Day-	375.00	375.00
6359	398 - Green Hills School-8th Grade Class	PO 11819 Clean Communities Day	375.00	375.00
6360	171 - Green Township Seniors	PO 11826 Clean Communities Day	375.00	375.00
6361	176 - Green Twp Historical Society	PO 11814 Clean Communities Day	375.00	375.00
6362	120 - Harold E. Pellow & Associates, Inc.	PO 11437 2015 Tax maps changes	43.80	43.80
6363	1603 - J. Caldwell & Associates	PO 8443 Ordinance work	409.50	409.50
6364	190 - JCP&L	PO 11620 Street Lighting	41.55	41.55
6365	1790 - Johnny on the Spot, LLC	PO 11760 Portable Rental Wesley Field	450.00	450.00
6366	1632 - Laddey, Clark & Ryan LLP	PO 11789 Legal Services - March	3,860.25	
		PO 11789 Legal Services - March	784.00	4,644.25
		PO 11812 Clean Communities Day	375.00	375.00
6367	1314 - Lake Tranquility Community Club	PO 11788 Padlock and and keys airport and DP	66.00	66.00
6368	324 - Lock & Key World	PO 11800 Clean Communities/tools 4/20/2016	21.22	
6369	1153 - Lowe's	PO 11800 Clean Communities/tools 4/20/2016	216.20	237.42
		PO 11793 Land Use Board meeting Township Cha	50.00	50.00
6370	127 - Lyn Paul Aaroe, Esq.	PO 11792 DPW- truck parts	40.81	40.81
6371	1032 - McGuire Chevrolet	PO 11717 Tools DPW	26.99	26.99
6372	109 - Montague Tool & Supply Co, Inc.	PO 11673 DPW Motor Vehicle Parts	38.99	38.99
6373	1169 - NAPA of Stanhope, LLC	PO 11716 Small Tools & Supplies DPW	1,059.84	1,059.84
6374	104 - Netcong Hardware, INC	PO 11776 Subscription Renewal Herald	153.40	
6375	90 - New Jersey Herald, Inc.	PO 11838 Legal Ads April	18.90	172.30
		PO 11813 Clean Communities Day	375.00	375.00
6376	1784 - Newton Braves Youth Football	PO 11825 Clean Communities Day	375.00	375.00
6377	1837 - Newton Class of 2018	PO 11818 Clean Communities Day	375.00	375.00
6378	1399 - Newton Robotics	PO 11602 Employer Group Life/Long Term Disab	4.54	4.54
6379	1403 - DCRP	PO 11601 Employment Ad	110.00	110.00
6380	12 - NJ State League of Municipalities	PO 11682 Dog License fees	126.60	126.60
6381	98 - NJ-Dept of Health and Senior Svs	PO 11810 Repair to clerk's printer	110.00	110.00
6382	1836 - R&S Business Machine Co	PO 11679 Paper Shred 2016	60.00	60.00
6383	1210 - SK Paper Shred	PO 11791 Truck parts DPW	8.37	8.37
6384	977 - Smith Motor Company, Inc.	PO 11839 Life Hazard inspections	1,295.50	1,295.50
6385	1839 - Treasurer, State of NJ	PO 11836 Engineer Services 03/05/16-04/08/1	1,221.00	
6386	94 - Suburban Consulting Engineers, Inc.	PO 11837 Engineer Services 03/05/16-04/081/6	735.00	
		PO 11845 Engineer Service Soil Erosion	333.00	2,289.00
		PO 11599 Propane Delivery MB	1,331.36	1,331.36
		PO 11590 Municipal/Household Waste	7,047.36	
		PO 11805 Tires	641.70	
J387	624 - Suburban Propane	PO 11806 Garbage - Clean Communities	67.85	7,756.91
6388	114 - Sussex County MUA	PO 11669 Installment on Advisor contract	891.00	891.00
		PO 11655 Municipal Court - Shared Services	10,000.00	10,000.00
6389	1105 - The Land Conservancy of New Jersey			
6390	1703 - Town of Newton			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/09/2016 For bills from 04/21/2016 to 05/04/2016

Check#	Vendor	Description	Payment	Check Total
6391	1703 - Town of Newton	PO 11656 Transportation of Prisoners - Escro	1,000.00	1,000.00
6392	1400 - Tranquility United Methodist Church	PO 11617 Clean Communities Day	375.00	375.00
6393	1727 - Verizon	PO 11647 Internet & computer equip 2016	72.99	72.99
6394	34 - Verizon	PO 11843 April Telephone	814.44	814.44
6395	29 - Verizon Wireless	PO 11639 Cell Phone-OEM 2016	93.37	93.37
6396	1236 - W.W. Grainger Inc.	PO 11786 Fire Safftey Supplies DEW and MB	938.56	938.56
6397	172 - Western Hills Christian Church	PO 11816 Clean Communities Day	375.00	375.00
6398	1832 - Wyndham Hamilton Park	PO 11728 Assessor Room reservation	159.00	159.00
TOTAL				49,360.30

Total to be paid from Fund 01 CURRENT FUND 36,960.27

Total to be paid from Fund 02 FEDERAL & STATE GRANTS 9,610.75

Total to be paid from Fund 04 GENERAL CAPITAL 987.68

Total to be paid from Fund 12 ANIMAL FUND 126.60

Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND 784.00

Total to be paid from Fund 22 OPEN SPACE TAX 891.00

=====

49,360.30

Checks Previously Disbursed

6334	Sussex County Treasurer	PO# 11638 2016 County Open Space Tax	2,687.57	5/03/2016
6335	Sussex County Treasurer	PO# 11637 2016 County Library Tax	35,217.22	5/03/2016
6332	Sussex County Treasurer	PO# 11636 2016 County Health Tax	15,213.55	5/03/2016
6331	Sussex County Treasurer	PO# 11635 2016 County Purpose Tax	555,924.38	5/03/2016
9999	Payroll Account	4/29/2016	26,205.63	4/27/2016
6330	Cesco's Pizza	PO# 11804 Pizza Clean Communities	358.00	4/21/2016
9999	Green Township	PO# 11803 Municipal Open Space Tax	15,743.44	4/21/2016

			651,349.79	

Total paid from Fund 01 CURRENT FUND 650,991.79

Total paid from Fund 02 FEDERAL & STATE GRANTS 358.00

651,349.79

Total for this Bills List. 700,710.09

RESOLUTION 2016-72
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2016:

<u>ANNUAL SALARIES:</u>		2016
Mayor	Phillips	1,750.00
Township Committee Member	Kurzeja, Chirip, Reinbold, Qarmout	1,500.00
Administrator	Peralta	20,980.00
Township Clerk	Peralta	64,716.00
Assessment Search Official	Peralta	0.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	42,339.00
Chief Financial Officer/Treasurer	Padula	75,987.00
Court Treasurer	Padula	1,929.00
Tax Assessor	Holenstein	42,845.00
Certified Lists	Holenstein	3,811.00
Tax Collector/Tax Search Official	Ferrone	39,965.00
Animal Control Coordinator	DeCarolis	8,331.00
Fire Prevention Official	Flammer	2,204.00
Zoning Official	Diehl	13,926.00
Clerk Typist (Recreation/Finance/Receptionist/Environmental)	Licata	35,712.00
Municipal Department Head (DPW Manager)	Perigo	77,126.00
Airport Manager	Sklannik	5,408.00
<u>HOURLY WAGE:</u>		
Road Repairer	Gould	22.82
Road Repairer/Mechanic	Thaller	30.75
Seasonal Truck Driver		25.00
Park Attendant		45.00
Maintenance of Public Building	Caruso	21.15
Clerk Typist (Dog License)	Conkling, H.	19.85
<u>OTHER:</u>		
Uniform Fire Official Inspection (1-1-16 thru 3-19-16)	Flammer	20.00 per inspection
Inspector (smoke certs after 3-19-16)	O'Connor	21.00 to 75.00 per inspection
Secretarial (Open Space, Recreation, Environmental and other Misc meetings)	DeClesis/Licata	50.00 per meeting
Secretarial (Planning Board and Board of Adjustment)	Temp – DeClesis/Licata	75.00 per meeting
Certified Recycling Coordinator	Zilberfarb	2,000.00 stipend
NJ State Health Benefits in-lieu of salary	Conkling, D.	

BE IT FURTHER RESOLVED that the Township Committee establishes the reimbursement for mileage expense at \$0.50 1/2 per mile only after approval by Township Committee.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2016, except if noted above.

Dated: May 9, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 9, 2016.


Linda Peralta, Clerk/Administrator

cc: Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	2 M ✓			
Mr. Conkling	15 F ✓			
Mr. Kurzeja				✓
Mr. Qarmout	✓			
Mrs. Phillips	✓			

**CORRESPONDENCE LIST
TOWNSHIP COMMITTEE MEETING
MAY 9, 2016**

A.-#	FROM	SUBJECT	DATE
A. FOR YOUR ACTION			
A-1	NONE		
B. FOR YOUR INFORMATION:			
B-1	NJ Transit	Public Meeting Notice Disadvantaged Business Enterprise – May 25, 2016	4/11/16
B-2	NJ State League of Municipalities Publication	Agritourism An Unsung Economic Gem in NJ	4/16
B-3	Elizabethtown Gas	Notice of Public Hearing	4/18/16
B-4	TowerPoint Capital	Changes to Wireless Lease	4/18/16
B-5	State of NJ Highlands Water Protection and Planning Council	2015 Annual Report* (Full copy on file in the Clerk's office)	4/21/16
C. COUNTY AND STATE*			
C-1	State Agriculture Development Committee (SADC)	SADC Appraisal Handbook	4/26/16
C-2	County of Sussex, Dept. of Human Services	Sussex County Skylands Ride Annual Public Hearing, June 4, 2016	5/2/16
D. MAYOR'S FAX ADVISORY*			
D-1	NJ League of Municipalities	Weekly Update	4/22/16
E. RESOLUTIONS FROM OTHER TOWNS*			
E-1	Township of Hardyston	Sparta Mountain Wildlife Management Area Forest Stewardship Plan	3/31/16
E-2	Byram Township	Public Hearing on Amendment to the Master Plan Adoption of the 2016 Sustainable Economic Development Plan Element – May 17, 2016	5/5/16

***Full copies are available upon request prior to meeting.**

Today I shadowed Peg Phillips as the Mayor. I learned that Green is more than farms and corn, and that there is alot of history here. ~~There is a lot of~~ I learned that there is more to do as Mayor than just run the town. You have to run the meetings and discuss the content of what is going on in the town. Today was a great experience, and I am glad I got to learn more about my town.

Here stone

chirp

I learned a lot today while at student
you say Mr. Chirp taught me ~~not~~ about
how they make dicitions in GPR. Every dicition
has to be made offically and allowed to the
sublie. There is a lot more involved in the
you than I thought.

CAMP NOTES

OS-09-10

Today I shadowed one of the members of the townships committee and learned so much about how the committee and what it's like to be apart of the committee. It was interesting to learn how town laws and regulations were passed and the importance of the public being present to account ~~the~~ for the meeting. I also got the chance to learn more about the history of Green and how this township came to be. It was a great honor to participate in Student Government Day and I'd love to do it again.

Peralta

Ryan Johnson

Today I submitted Linda Peralta, the Township clerk and recorder, while we were there we learned a lot about the New Jersey State laws and the Township ordinances we learned how our town is more strict and that we can appeal to have it lowered by the township to be able to go as low as State level. We also learned about how we could bypass the township with an appeal to the State for something they will improve on.

We also learned about the licensing requirements for everything. Our town has better hospitals now (in need homes) so the majority of our licensing is for marriage. We then looked at licensing for older events back to 1975, which is about the end of the town records. After that we looked at the state law books to see what we need most. We saw that the majority were for licensing with a handful of books on other things and code book, all of them about administrative and other things about how towns operate. We also looked at the unaged books, like children and the less used books like intoxicating liquor, used for 2 active and one inactive license. Then we looked into building and zoning permits and the requirements to build.

First everything is approved by the zoning or the zoning committee, or if it doesn't then you would have to appeal to break the rules and give good reasons which would take me to a year and a half.

Only construction requires a consulting engineer and houses require driveway (planning) check building and if it is made off

impression submits. Then you heard an engine.

After we left we went on a short trail
but that was showing several waterfalls.
We saw Native American, and old the houses
and would we saw these some sink holes
and a new geographical location. But what
we did today.

Alix Wojcik
Mr. Quaimont

Today I was with Mr. Quaimont and the Committee members. I learned about what it was to be on the Committee, what they do for the town, and how they go about doing it. They taught us how to run this meeting and how they usually run the other meetings. We got to see some of the actual documents they use ~~to determine what they will be putting on that meeting's agenda. It was a great experience to learn what goes on in the planning of committee meetings and in the jobs of the people that run our town.~~

After that, we went on a beautiful tour of Green Township. There are buildings right behind my house that used to be historic schools that I didn't know about. Huge ditches are made by lime being washed away hundreds of years ago by water. There are so many things about Green Township's history that I didn't know, but now do.

All in all, today was a fun, enlightening experience that I hope continues ~~for many~~ years to come.

~~I hope to continue to learn more about the history of Green Township.~~

Thank You ~~to~~

Lauren Foley

May 9th, 2016

Today I shadowed the township clerk and administrator, Mrs. Peralta. I learned that being the clerk of the town you have to do a lot of work in all the departments of the committee, and that a lot of work goes into the job.

N:UN DABOSKOR

Today at Student Government day I learned alot
about green town ship and I learned about the
town clerk. I learned that no one to be a
work you need to know about about all the
jobs in the town government. I also learned
about things in green town ship that I never knew
before. For example I never knew about
the native american art facts for 11th in green.
That is what I learned today at government
day.

Alyssa Murphy

Today I shadowed Mrs. DeCicco, deputy clerk.

We learned about the registry, (the people who have died and been since 1920s.) She taught us about getting licenses, for marriage and births. She also told us about what

everyone does, and gave us a brief description of their jobs.

Green Township Government Day was a great chance to learn and

I learned what our community has to do.

Tuegan Henry

Today for Green Township student government day, I shadowed the Deputy Clerk. I learned about how people go to her for licensing ~~for~~ certificates for birth, death, and marriage. I saw certificates that dated back to the early 1900s. We also discussed the responsibilities of the other committee members. I also learned about the process it takes to get approval for events. Overall, I learned ^{how over} way more about my town than I ever would realized.

Christian H

Today we talked about the recreational department of green hills. They talked about all of the events they hosted and what the problems we ^{the} ~~had~~ ~~with~~ ~~the~~ ~~events~~ ~~the~~ ~~we~~ ~~asked~~ ~~Michelle~~ ~~and~~ ~~the~~ ~~department~~ suggested a rock climbing wall for green for a spring day, although, you will need to

sign a waiver to use it. We also suggested sporting tournaments like soccer, basketball and many other things. I learned that they have a budget to work with and also that is they don't use all of their budget they ask what they need for next time. They ~~have~~ have a problem with capital ~~business~~ ~~service~~ suggested activities and ways to have lots of fun learning about the recreational part of government and making suggestions for next time.

11/6/62

115521

I shadowed Watson Perrygo.
He is the President of the
of ~~the~~ they help them. They
of ~~the~~ Ag and help them. They
snow. They help them. They
total. They help them. They
if so. They help them. They
they will be no less

Today I shadowed Linda Radula and she works for financial budgets. She works on making sure ^{that} the budgets are the correct prices ~~that~~ either too high or low. We also got to talk about bills and property. The main thing we talked about was making sure everything is budget correctly. Last but not least, we did our tour. Overall, the day was great

- Lane Scirelli

2/20/19

5/10/16

today we toured green.
we also met people from the
green township committee. The
tax man I shadowed was the
tax collector. The tax collector
collects the money & makes
sure that everyone is paying
the correct amount of money.
She also appraises houses to make
sure that people have
are with the amount
of money they are paying.

The collector also makes
than I thought she also
makes sure that our town
is spending the money
correctly & that the money
is being used for what it is
intended to be used for
that all I learned

Evan Kittle

The person I shadowed was Keren Feinberg and she was the tax collector. She showed me what she does, she collects all the tax money from the citizens of Green. She keeps records of all the money and who they are from and that's what I learned from the person I shadowed.

Matthew Mancino 5/4/16 Student Government Day

While being given the opportunity to participate in the 31st ~~Student~~ Student Government Day, I had learned a great amount of information. As I had shadowed ^{had} taken part in following around the Municipal building, the tax assessor, Mrs. Hohenstein, as she had taught me about her part in gathering the information, ~~about~~ the residents of Greens, property info and how it is important, in deciding what portions of their payments, shall go to other areas of the town. ^{These areas include} the Municipal, County, School district, Health Service, County open space, and also, the Municipal open space tax, for deciding what the residents, final tax payment, shall be. Also, while shadowing the tax assessor, I had also learned that people's property info, is very crucial in deciding what their property taxes shall be. It has been a very interesting day, interns of learning about how the taxes in my town, are finalized and also how they are distributed to its residents. It has been an honor, in taking part in the 31st Student Government Day, as I had learned about some of the factors, that my town has to go through, in order to finalize tax payments.

Kevin O'Connell

Today I shadowed Lou Caruso. He is ~~the~~ the
chair of the open-space committee, he is also a part of
the Glamuchy-Green First aid Squad. He taught
us that of the 10,400 acres of land in
Green Township, 2,400 acres are ~~set~~ made
up of open-space and preserved farmland.

341 L. E. 1117
ca. 1930

I followed Lou. Lou was⁵ working in open space and farm preservation. He told us that there are 10,000 acres of land in Green Township. 2,000 acres of that belongs to open space or farm land. About 900 of the 2,400 acres is farm land preserve. He told us about his plan to convert the railroad tracks into a hiking trail.

5-9-16

Isobel Costello

The person I shadowed was
The Construction Secretary.

She was very nice and
taught me about all the very

confusing ~~paper~~ paperwork she has
to go through and approve.

I learned that there is three

people that ~~can~~ go to inspect
the ~~people~~ houses. 1 for plumbing,
1 for electric, and 1 for building.

She explained to me how instead
of labling our house by our
addresses, we are labled by our

block and lot numbers. I enjoyed
sitting and talking to my
person. On the town my

favorite thing was learning
about the haunted house and

how it ~~was~~ ^{has} started in

the weird NJ ~~and~~ magazines.

John Vabroski

The person that I shadowed was the receptionist, she helped the zoning officer and she was the finance manager. She also writes the green governance for the fall and spring. I learned how she wrote the green governance and what her job is. She helps the residents of the town and deals with the requests and calls from the residents. This is what I learned today from the person I shadowed.

Anne Mohan

Today I spent the day with the zoning officer David Diehl. I learned about the sections of Green Township and how the land is categorized. I learned about the blocks and sections, and I learned that there are different types of permits needed to build certain things. There were also certain regulations that ~~were~~^{are} needed to be followed in order to build on the land. Any structure that is in the AR 5/2 section needs to be 100 feet from the road, 100 feet from the rear and 35 feet from each side.

~~Fired Costumes~~

Drew Wrenn (car)

Today, F shadows the wife
of the GTFD, which starts for
Green Township fire department.
He takes me his past experiences
out one of his past fire
fights he was in 1900 degree
weather that takes some real
be situation and commitment to a town
I also tried on a whole fire
fighting costume of some sort. So
with that being said, thank you
Mr Charles.

Colleen McLean

recording / chair

Michelle Buch

~~Today I was with Colleen McLean~~

Today I was with Colleen McLean and we mostly talked about activities we could do in green that kids could enjoy and how we could approve them. We were also thinking up of ways to spread the word about these activities, such as emailing and a website. At the end we talked about how there should be more sports activities and tournaments. That's really what we talked about on this trip.

RESOLUTION 2016-73
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY
MAY 9, 2016

STUDENT GOVERNMENT DAY 2016

WHEREAS, we the members of the eighth grade class of the Green Hills School have participated in the 2016 Student Government Day of Green Township; and

WHEREAS, as representatives of the Township Committee of the Township of Green, we have found this to be a worthwhile and educational experience.

NOW, THEREFORE, BE IT RESOLVED by the Acting Officials of the Township of Green request the members of the Governing Body of the Township of Green to continue to set aside one day each year during the month of May to be known as STUDENT GOVERNMENT DAY for future eighth grade classes to participate.

Angela Melillo
Angela Melillo, Acting Mayor

Alex Stone
Alex Stone, Acting Deputy Mayor

Alix Wojcik
Alix Wojcik, Acting Committeewoman

Danny Flores
Danny Flores, Acting Committeeman

It is hereby certified that this is a true and accurate copy of a Resolution adopted on May 9, 2016, by the Acting Officials of the Township of Green, County of Sussex, State of New Jersey.

Witness my hand and the SEAL of the Township of Green

SEAL:

Lauren Foley
Lauren Foley, Acting Township Clerk/Administrator